



Temporary Correspondence Address  
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August 2018

Dear Parent/Carer

**ASTREA ACADEMY SHEFFIELD – YOUR CHILD’S FIRST DAY AT SCHOOL IN SEPTEMBER – YEAR 7**

I am writing to you at the end of this academic year to inform you of the arrangements for your child and their attendance at Astrea Academy Sheffield in September. I am delighted to share with you that we have a full complement of associate and teaching staff and we are excited to greet your child on their first day ready for learning in **the Pre-Prep building of Astrea Academy Sheffield, Andover Street, Sheffield, S3 9BE**

Monday 3 <sup>rd</sup> September	INSET DAY – Academy closed to pupils
Tuesday 4 <sup>th</sup> September	INSET DAY – Academy closed to pupils
Wednesday 5 <sup>th</sup> September	<b>YOUR CHILD’S FIRST DAY AT THE ACADEMY. PLEASE ENSURE YOU CHILD ARRIVES AT THE ACADEMY TO BE MET BY STAFF BETWEEN 8.30AM – 8.45AM. YOUR CHILD MUST BE IN FULL UNIFORM. THE ACADEMY DAY FINISHES AT 3.40PM.</b>

**A reminder – THE SCHOOL DAY**

8.45 – 8.55	Form Time/Assembly (8.43 – 8.45 Silence)
8.55 – 9.45	Session 1
9.45 – 10.45	Session 2
10.45 – 11.00	Break
11.00 – 11.50	Session 3
11.50 – 12.40	Session 4
12.40 – 1.40 (1.20 on Weds ONLY)	Lunch and clubs
1.40 – 2.00**	Tutor Time
2.00 – 2.50	Session 5
2.50 – 3.40	Session 6
3.40 – 4.30	After academy clubs (optional)

\*On Friday the academy day finishes at 2.00pm with optional after school clubs until 3.00pm

**UNIFORM AND EQUIPMENT**

May I remind you that your child must attend their first day in the academy uniform. A list of compulsory and non-compulsory uniform items are available on our website [www.astreasheffield.org](http://www.astreasheffield.org). Our uniform suppliers are Logo Leisurewear and all items can be purchased online at [www.logoleisurewear.com](http://www.logoleisurewear.com)

In addition to a full uniform, your child will need to bring a pencil case with black pens, a ruler, pencils, a rubber, sharpener and a water bottle and school bag. The academy will provide all other resources. Hot and cold meals including Halal options will be available for your child every day. A system for payment will be in place for September and you will be told how to do this during our first week of opening.

Finally, I would like to take this opportunity to wish you a restful summer and we look forward to working with you, and your child with what promises to be an amazing first year of education.

Yours faithfully

Miss Kim Walton  
 Executive Principal

